



DONCASTER LITTLE  
ATHLETICS CENTRE  
INC.

53rd

ANNUAL GENERAL MEETING  
SEASON 2020/2021

Wednesday 16th June 2021

via Zoom Meeting due to covid 19



## **AGENDA 53rd ANNUAL GENERAL MEETING**

**16th June 2021**

1. Welcome
2. Apologies
3. Confirmation of minutes from previous Annual General Meeting held 29th September 2020
4. Business and matters arising from previous AGM
5. Presentation of Annual Reports
  - i. President's report
  - ii. Treasurer's report
  - iii. Registrar report
  - iv. Competition Director report
  - v. Education Director's report
6. All retiring & general positions become vacant
7. Election of Centre Council Officer Bearers (2 year term)
8. Election of General Council Members (1 year term)
9. General Business
10. President's address
11. Appoint Auditor for ensuing season (Proposed Mason Patterson & Co)
12. Set date for next Annual General Meeting (Proposed for April 06, 2022)
13. Close of Meeting



# Doncaster Little Athletics Centre

Affiliated with Little Athletics Victoria Association Inc.

ABN: 34 100 732 873

## **AGM Meeting Minutes (via Zoom due to covid 19 restrictions) Tuesday 29<sup>th</sup> September 2020**

- 1 **Welcome (Zoom attendance sheet) see attached attendance sheets x 2**  
Paul welcomed all Life members and General Members to the 52nd DLAC Annual General Meeting and Presentation evening which is our inaugural virtual AGM
- 2 **Apologies**-Rusak family, Zahra family
- 3 **Confirmation of Minutes from Previous AGM held March 30<sup>th</sup> 2019**  
Gabriella Griffith moved to accept previous minutes and Second by Sera Basile  
34 in favour, none against 5 abstained, carried
- 4 **Business and matters arising from previous AGM**  
No action items were contained in the 2019 AGM minutes
- 5 **Presentation of Annual Reports**  
**President's report** Tabled and moved by Paul Reynolds, seconded by Patrick Vaiano. 23 favour none against 5 abstained carried  
Paul thanked all the families for their commitment to Little Athletics during the 2019/20 season and congratulated the athletes on their performances throughout the cross country and T&F season's.  
**Treasurer Report**-Patrick tables the full report and presented an overview of the 2019/20 financial report. He thanked the other committee members for their support throughout the year. The full report as tabled was moved by Patrick Vaiano, seconded by Scott Hanslow 23 favour none against 10 abstained  
**Registrar Report** Tabled by Lisa Clark. Membership was down this season and the coming season will be even more difficult due to covid. Moved by Lisa Clark and seconded by Scott Hanslow. 28 in favour none against 4 abstained carried  
**Competition Director Report**-Presented and moved by Tim McKinley and seconded by Sean Peters. . 34 in favour none against 1 abstained carried  
**Education and Coaching Report**-presented and moved by Murray Harding and seconded by Patrick Vaiano. . 31 in favour none against 1 abstained carried  
**Cross Country Report**  
Tabled as read by Andrew Glover. Moved by Andrew Glover and seconded by Darryl Killmartin. 25 in favour none against 6 abstained carried.

Paul again thanked all the current season's committee members who have done an excellent job for the past 19 months as we waited to hold a face to face AGM which we had to forgo in the end due to the ongoing covid lockdown. For those continuing on the committee the next season will only go for 5 months. Paul also thanked Jacqui Ward for the enormous effort she put into our 2019/20 Season Calendar. He also thanked Mary Ng and Karen Reynolds for the effort they both put into our 2019 Open day where we received 535 registrations. They will have the year off this year as the committee has decided with the current covid pandemic we will not be

holding our open day in 2020 but look forward to a return to this great event in 2021.

6 **All retiring and general positions become vacant**

Michael O'Connell, Life Member of DLAC) took control of the meeting for the election of the 2020/21 Committee.

**Election of Centre Executive (2 year appointments)**

**President Paul Reynolds** nominated by Kim Peak seconded by Gabby Griffiths 34 in favour none against 2 abstained carried.

**Secretary Andrew Glover** nominated by Lisa Clark Seconded Paul Reynolds 34 in favour none against 4 abstained carried. This also is only a 1 year term as Andrew was appointed to the position by the Committee in the last quarter of the 2019/20 season.

**Treasurer Patrick Vaiano** nominated by Paul Reynolds Seconded Sean Peters 25 in favour none against 7 abstained carried.

**Education Director Murray Harding** nominated by Sonia Harding Seconded Paul Reynolds 31 in favour none against 2 abstained carried.

**Registrar Gabrielle Griffiths** nominated by Kim Peak seconded Paul Reynolds 27 in favour none against 5 abstained carried. This also is only a 1 year term as our Registrar stood down at the end of the 2019/20 season.

7 **Election of General Council Members (1 year term)**

**Computer Manager. Sean Peters** nominated by Sharon Peters seconded by Paul Reynolds. . 28 in favour none against 3 abstained carried.

**Web Master Sean Peters** nominated by Sharon Peters seconded by Paul Reynolds. . 27 in favour none against 3 abstained carried.

**WWC Co-ordinator & Centre Photographer Amanda McLellan** nominated by Martin Baldock seconded Paul Reynolds 27 in favour none against 3 abstained carried.

**Uniforms Manager . Sere Basile** nominated by Bernadette Simms, seconded by Helen Elms. 28 in favour none against 3 abstained carried.

**Facility Manager Paul Reynolds** nominated by Kim Peak seconded Gabrielle Griffiths 28 in favour none against 2 abstained carried.

**Team Manager Tim McKinley** proposed Paul Reynolds Seconded Andrew Glover 26 in favour none against 2 abstained carried.

**General Committee Position Adrian Grace** nominated Gabrielle Griffiths seconded Scott Hanslow 30 in favour none against 2 abstained carried.

**On Track Coordinator.** To be filled.

**Cross Country Coordinators** -To be filled

**Results Record Manager** To be filled

**Minute Secretary** To be filled

**Open Day Coordinator** To be filled

**Sponsorship Manager** To be filled

8 **Presidents address**

Paul welcomed the new committee to their respective roles for the 2020/21 season with a special welcome to Adrian Grace who joins the committee this season. He also wished all members a safe return to competition and training once the current covid pandemic allows.

9 **Appoint Auditor for ensuring season**

Paul Reynolds proposed that we continue to use the services of Mason Patterson & Co Accountants seconded Patrick Vaiano . 24 in favour none against 2 abstained carried.

10 **Set date for next annual General Meeting**

The 2021 AGM is to be Wednesday March 24 2021 but ultimately will be left to the decision of the Committee depending on any covid requirements but will be in accordance with the requirements of LAVic.

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11 **Close of Meeting 8.20pm**

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# Presidents Report

2020 -2021

DLAC like all Victorian Centres got off to a late start this season due to the ongoing covid 19 pandemic and we started the season socially distanced with caps on group sizes but we managed to complete the full season albeit with a couple of lockdowns along the way. Unfortunately we could not host our Open Day this season to the disappointment of all involved in Little Athletics across Victoria as it always draws around 550 athletes to Doncaster for the final competition of the year as Little Athletics breaks for the Christmas Holidays. As usual all our volunteers make the centre run week in week out for the enjoyment of all our junior athletes and this year was no different, there are too many individuals to thank but you all know who you are.

From a Committee prospective I would like to thank the executive committee for their support. The current general committee is a great mix of both new committee members and those who have been involved for a number of years with everyone very willing to step in to do what is required.. A special thanks goes to the following committee members who put in an extraordinary amount of work every week

- Dean Island Vice President
- Sean Peters Webmaster & Computer Manager
- Tim McKinley – Competition Director
- Gabby Griffiths -Centre Registrar
- Andrew Glover – Secretary
- Patrick Vaiano Treasurer
- Adrian Grace General Committee
- Murray Harding - Education Director
- Amanda McLennan Centre Photographer
- Jessica Ng – On Track

## Club Managers

- Scott Hanslow Bulleen Templestowe
- Murray Harding Doncaster Heights
- Lisa Williams East Doncaster (Acting Club Manager)
- Dean Island Templestowe All Saints

A special mention to:

- Sera Basile – Uniforms
- John Saflekas Assistant Treasurer,

## Cross Country Season

- Due to the covid pandemic the Cross Country season did not go ahead.

## Open Day

- Due to the covid pandemic our Open Day did not go ahead.

## Track and Field Season

- This season saw many weeks of great competition for our U8 to U 16 athletes with a number of new Centre Records being set across the season, while our U6 & U7 athletes enjoyed on-track coaching and competition on Saturdays this season. Regional and State events were

disrupted due to the covid19 pandemic but it did not detract from the enthusiasm our athletes demonstrated when competing in these events, well done to all competitors.

### **Membership**

- The centre has continued to work very hard at recruiting however our numbers have again reduced in line with the trend experienced by LAVic across Victoria in spite of these efforts. This places even more pressure on parents with increased duty, but I would like to thank everyone who has once again risen to the occasion allowing us to have a very successful season once again.

**Paul Reynolds**

**President Doncaster Little Athletics Centre**

15 June 2021

Good evening all,

Thank you for taking your time to attend the Centre's 2021 AGM.

My name is Patrick Vaiano, and I am the elected Treasurer of the Centre.

I would like to thank the committee for their support and assistance during the year and wish all the best for those committee members to whom will not be returning.

A special thank you to all committee members whom under testing times during Covid-19 restrictions, managed to arrange and eventually organise the limited Centre activities. You should all be very proud of your efforts.

On behalf of the Centre's Committee of Management, we present the audited financial statements for the year ended 28 February 2021.

We confirm that the Centre has provided a net operating profit of \$13,493 for the year ended 28 February 2021 in comparison to a \$23,219 profit in the 2020 financial year. A reduction of \$9,726 due to the Centre not being able to operate through out the 2021 financial year due Covid-19 restrictions.

The net profit was attributable by the total income generated by the Centre including the Canteen proceeds which amounted to \$109,293; less total expenditure of \$95,800.

In relation to the Centre's Statement of Financial Position, the Balance Sheet, we confirm the following: -

Total Assets = \$176,862 made up of

Current Assets – \$142,816 mainly the Centre's Cash at bank, Trade Debtors & Stock on Hand;

Non-Current Assets - \$34,046 Centre's Track Equipment;

Less Total Liabilities = \$3,976 Trade Creditors, ATO GST & Payroll Liabilities.

Net Assets = \$172,886.

The Centre is in a healthy financial shape. However, we do note that currently, even though the Centre has been displaced in providing athletic events to the community, the Centre has been able to maintain a healthy financial position due to the Centre being able to qualify for both Federal and State Government Grants that have been made available to date.

This will provide the Centre to be able to allocate some capital expenditure on club equipment and particularly the upgrade of computer equipment, internet and IT infrastructure.

This will provide the opportunity to consolidate a strong balance sheet going forward, but we will still need to be vigilant with budgeting and cash flow monitoring, including all internal processing standards.

Patrick Vaiano  
Treasurer - DLAC



**DONCASTER LITTLE ATHLETICS CENTRE INC**  
**ABN 34 100 732 873**

Financial Statements  
For the year ended 28 February 2021



**Mason Paterson & Co**  
**Accountants & Advisors**  
**89 Boronia Road**  
**Boronia 3155**

**Phone: (03) 9762 5400 Fax: (03) 9761 1327**  
**Email: [admin@masonpaterson.com.au](mailto:admin@masonpaterson.com.au)**

**DONCASTER LITTLE ATHLETICS CENTRE INC**  
ABN 34 100 732 873

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**DONCASTER LITTLE ATHLETICS CENTRE INC**

ABN 34 100 732 873

Statement by Members of the Committee

For the year ended 28 February 2021

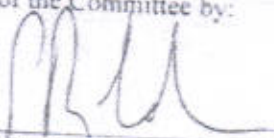
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The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of DONCASTER LITTLE ATHLETICS CENTRE INC as at 28 February 2021 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Paul REYNOLDS  
President



Patrick VAIANO  
Treasurer

15 June, 2021

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The accompanying notes form part of these financial statements.

**DONCASTER LITTLE ATHLETICS CENTRE INC**

ABN 34 100 732 873

**Detailed Profit & Loss Statement  
For the Year Ended 28 February 2021**

	2021	2020
<b>Income</b>		
Cross Country Championships		
CC - Registration	\$0.00	\$853.41
CC - Open Day	\$1,203.00	\$0.00
Registration Fees		
Doncaster Little Athletics Ctr	\$12,507.70	\$27,735.67
Open Day Championships		
OD - Entry Fees	\$0.00	\$8,156.71
OD - Ice Cones Income	\$0.00	\$171.82
Other		
Sponsorships	\$0.00	\$11,500.00
Grant	\$0.00	\$3,669.09
Uniform Sales	\$5,640.77	\$14,783.17
Equipment Hire	\$4,078.73	\$64,097.89
Other Income	\$856.36	\$4,032.78
Bank Interest	\$2,201.17	\$2,320.37
Vic Government Business Support Fund	\$31,500.00	\$0.00
<b>Total Income</b>	<b>\$57,987.73</b>	<b>\$137,320.91</b>
<b>Expenses</b>		
Cross Country Expenses		
CC - Medals, Trophies & Ribbon	\$0.00	\$5,384.00
Registration Fees		
LAVic Registration Fees	\$100.00	\$3,331.47
LAVic Affiliation	\$302.79	\$0.00
Incorporation & Annual Fees	\$236.80	\$0.00
Merchant Fees		
Merchant Fees	\$60.33	\$362.02
Calendar Expenses		
Calendar	\$0.00	\$5,700.00
T & F Open Day		
Fireworks	\$0.00	\$3,500.00
Open Day Expenses	\$330.00	\$3,400.41
Medals, Trophies and Ribbons		
Medals, Trophies & Ribbons	\$9,232.63	\$12,967.03
Royal Childrens Hospital		
RCH Appeal	\$0.00	\$617.55
Box Hill, Region & State Relay		
Relay Expenses	\$0.00	\$855.00
Crystal Creek Camp Expenses		
Crystal Creek Camp Fees	\$0.00	\$323.00
Uniform Expenses		
Uniforms Purchased	\$8,823.40	\$4,114.73
Apparel Expenses		
Apparel - General	\$2,302.00	\$552.00
Equipment Expenses		
Depreciation	\$6,572.72	\$6,990.48
Purchasers - Equipment etc	\$0.00	\$3,772.76
Timing Gate Purchases	\$200.00	\$0.00
Starting Guns	\$0.00	\$638.18
Computer Equipment Expenses		
Computer Equipment - Toners	\$41.37	\$0.00
Computer Purchases	\$663.57	\$0.00
Office Expenses		
Office Expenses - Stationery	\$434.03	\$0.00
Office Expenses - General	\$952.65	\$0.00
Telephone Expenses		
Telstra Clubhouse Telephone	\$1,302.46	\$1,036.86
Postage Expenses		
Postage - Stamps	\$121.82	\$118.18

**DONCASTER LITTLE ATHLETICS CENTRE INC**

ABN 34 100 732 873

**Detailed Profit & Loss Statement  
For the Year Ended 28 February 2021**

	2021	2020
Photocopying/Printing Expenses		
Photo/Print - General Printing	\$0.00	\$130.00
External Fees		
Advertising	\$0.00	\$563.62
Internet	\$0.00	\$0.00
Bank Charges	\$5.16	\$54.54
Audit & Accounting Fees	\$6,090.00	\$1,000.00
Website	\$176.68	\$163.09
MYOB	\$1,664.76	\$1,667.17
ATO Fines & Interest	\$0.00	\$669.35
Utilities Expenses		
Utilities - Electricity	\$1,881.52	\$2,473.32
Rent-Track, Canteen, Pavillion		
Rent T, C & P - Council Fees	\$2,574.68	\$3,901.62
First Aid Expenses		
First Aid	\$3,373.08	\$5,390.00
Equipment Repairs		
Equip Repairs - Flood Lights	\$0.00	\$562.50
Equip Repairs - General	\$65.46	\$0.00
Fuel for Tractor/Blower etc	\$129.16	\$0.00
Coaching Expenses		
Track Coach	\$6,107.56	\$9,928.35
Equipment/Gates Payments	\$2,491.83	\$39,170.42
Special Events	\$567.64	\$0.00
Sundry Expenses	\$474.75	\$60.50
<b>Total Expenses</b>	<b>\$57,278.85</b>	<b>\$119,398.15</b>
<b>Operating Profit</b>	<b>\$708.88</b>	<b>\$17,922.76</b>
<b>Other Income</b>		
Canteen Takings	\$5,255.68	\$92,853.23
Canteen Takings Other	\$0.00	\$173.09
JobKeeper Subsidy	\$26,050.00	\$0.00
Cash Flow Boost	\$20,000.00	\$0.00
<b>Total Other Income</b>	<b>\$51,305.68</b>	<b>\$93,026.32</b>
<b>Other Expenses</b>		
Depreciation - Canteen	\$262.63	\$240.75
Canteen Expenses	\$8,303.42	\$50,171.70
Canteen PS to Third Parties	\$288.58	\$790.55
Canteen Salaries & Wages	\$29,022.93	\$33,844.01
Canteen Superannuation	\$205.28	\$2,475.35
Canteen Workcover	\$438.14	\$206.85
<b>Total Other Expenses</b>	<b>\$38,520.98</b>	<b>\$87,729.21</b>
<b>Net Profit/(Loss)</b>	<b>\$13,493.58</b>	<b>\$23,219.87</b>

# DONCASTER LITTLE ATHLETICS CENTRE INC

ABN 34 100 732 873

Detailed Balance Sheet as at 28 February 2021

	2021	2020
<b>Assets</b>		
<b>Current Assets</b>		
Track Accounts		
Bendigo Bank - DLAC -9212	\$39,667.07	\$19,769.81
Hardship Fund	\$1,044.00	\$1,044.00
Term Deposit - Long Term	\$74,428.00	\$72,258.80
Interest Receivable	\$893.14	\$861.17
Trade Debtors	\$5,712.10	\$11,532.40
DLAC Clubs Consolidation Account	\$15,393.77	\$10,974.67
Stock on Hand - Apparel	\$4,425.00	\$9,621.40
<b>Total Track Accounts</b>	<b>\$141,563.08</b>	<b>\$126,062.25</b>
Canteen Accounts		
Canteen Account	\$1,253.00	\$6,703.53
Canteen Cash Float	\$0.00	\$535.00
Seniors Float	\$0.00	\$405.00
Canteen - Stock on Hand	\$0.00	\$5,408.84
<b>Total Canteen Accounts</b>	<b>\$1,253.00</b>	<b>\$13,052.37</b>
<b>Total Current Assets</b>	<b>\$142,816.08</b>	<b>\$139,114.62</b>
<b>Non-Current Assets</b>		
Canteen Equipment		
Canteen Equipment at Cost	\$2,857.33	\$2,857.33
Canteen Equipment Accum Dep	(\$2,318.38)	(\$2,055.75)
<b>Total Canteen Equipment</b>	<b>\$538.95</b>	<b>\$801.58</b>
Track Equipment		
Track Equipment at Cost	\$123,475.37	\$119,806.28
Track Equipment Accum Dep	(\$89,968.55)	(\$83,395.83)
<b>Total Track Equipment</b>	<b>\$33,506.82</b>	<b>\$36,410.45</b>
<b>Total Non-Current Assets</b>	<b>\$34,045.77</b>	<b>\$37,212.03</b>
<b>Total Assets</b>	<b>\$176,861.85</b>	<b>\$176,326.65</b>
<b>Liabilities</b>		
Track Accounts		
Trade Creditors	\$0.00	\$1,844.80
Accrued Expenses	\$5,000.00	\$0.00
GST Liabilities		
GST Collected	\$96.00	\$2,657.99
GST Paid	(\$1,126.00)	(\$703.04)
ATO Integrated Client Account	\$0.00	\$12,336.00
<b>Total GST Liabilities</b>	<b>(\$1,030.00)</b>	<b>\$14,290.95</b>
<b>Total Track Accounts</b>	<b>\$3,970.00</b>	<b>\$16,135.75</b>
Canteen Accounts		
PAYG Withholding Payable	\$6.00	\$450.00
Superannuation Payable	\$0.00	\$348.63
<b>Total Canteen Accounts</b>	<b>\$6.00</b>	<b>\$798.63</b>
<b>Total Liabilities</b>	<b>\$3,976.00</b>	<b>\$16,934.38</b>
<b>Net Assets</b>	<b>\$172,885.85</b>	<b>\$159,392.27</b>
<b>Equity</b>		
Retained Earnings	\$159,392.27	\$136,172.40
Current Earnings	\$13,493.58	\$23,219.87
<b>Total Equity</b>	<b>\$172,885.85</b>	<b>\$159,392.27</b>

# DONCASTER LITTLE ATHLETICS CENTRE INC

ABN 34 100 732 873

Notes to the Financial Statements

For the year ended 28 February 2021

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## Note 1: Summary of Significant Accounting Policies

### Basis of Preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act . In the opinion of the committee the association is not a reporting entity because it is not reasonable to expect the existence of users who rely on the association's general purpose financial statements for information useful to them for making and evaluating decisions about the allocation of resources.

The financial report has been prepared in accordance with the Associations Incorporations Act , the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards AASB 101: Presentation of Financial Statements, AASB 107: Cash Flow Statements, AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors, AASB 1031: Materiality and AASB 1054: Australian Additional Disclosures.

The association has concluded that the requirements set out in AASB 10 and AASB 128 are not applicable as the initial assessment on its interests in other entities indicated that it does not have any subsidiaries, associates or joint ventures. Hence, the financial statements comply with all the recognition and measurement requirements in Australian Accounting Standards.

The association has not assessed whether these special purpose financial statements comply with all the recognition and measurement requirements in Australian Accounting Standards.

The financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

### (a) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset	Depreciation Rate
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\*\*\*Please enter classes of fixed asset and depreciation rates here\*\*\*

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# DONCASTER LITTLE ATHLETICS CENTRE INC

ABN 34 100 732 873

## Notes to the Financial Statements

For the year ended 28 February 2021

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**(b) Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

**(c) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**(d) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

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# DONCASTER LITTLE ATHLETICS CENTRE INC

ABN 34 100 732 873

## Independent Auditor's Report

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### Report on the Financial Report

We have audited the accompanying financial report, being a special purpose financial report, of DONCASTER LITTLE ATHLETICS CENTRE INC, which comprises the Statement by Members of the Committee, Income and Expenditure Statement, Balance Sheet, notes comprising a summary of significant accounting policies and other explanatory notes for the financial year ended 28 February 2021.

### Committee's Responsibility for the Financial Report

The committee of DONCASTER LITTLE ATHLETICS CENTRE INC are responsible for the preparation of the financial report and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the Associations Incorporation Reform Act 2012 and is appropriate to meet the needs of the members. The committee's responsibilities also includes such internal control as the committee determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Qualification

Due to the nature of the Centre's activities we have been unable to conduct the following normal audit procedures.

- (i) It was not practicable to positively confirm all takings from the income producing activities conducted by the Centre during the year beyond accounting for amounts shown as received by the books and records of the Association.
- (ii) It was not possible to verify all the payments for the year as not all the vouchers could be produced upon request.

The audit opinion expressed in this report has been formed on the above basis.

# DONCASTER LITTLE ATHLETICS CENTRE INC

ABN 34 100 732 873

## Independent Auditor's Report

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### Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of DONCASTER LITTLE ATHLETICS CENTRE INC as at 28 February 2021 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements, and the Associations Incorporation Reform Act 2012.

### Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist DONCASTER LITTLE ATHLETICS CENTRE INC to meet the requirements of the Associations Incorporation Reform Act 2012. As a result, the financial report may not be suitable for another purpose.

Signed on 15 June, 2021:



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Warren Paterson FIPA  
Mason Paterson & Co  
Accountants & Advisors  
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# Doncaster LAC Registrar's Report - Season 2020/21

## MEMBERSHIPS

DLAC's 2020/2021 season commenced with so many unknowns due to the impact of Covid-19 which had brought the previous season to a premature halt. There were a number of executive meetings held, trying to construct a season of events around many conditions and constraints, including:

- When could we commence season events? How do we advertise when we don't know when we will start, and what we will be allowed to do?
- Would we be able to hold training sessions?
- Would we be able to cater for all participants at the venue, or would we need to break the meets into small groups?
- Would we have enough support to run the events, and how would we meet the directives on protecting our participants during a pandemic?
- Would parents be permitted to watch their children enjoy their sport?
- How do we provide value for money, especially for the participants who missed out on their full season the previous year? Where do we set our pricing?
- What service do we have to promote to our little athletes to have them join us?

Preparing for an upcoming season has never required such planning, with so many "what if" scenarios to consider. I would like to acknowledge the efforts of all the Executive Committee working behind the scenes to provide your children with the opportunity to "run jump and play"... to learn, grow and compete in the events that they love to do.

On Sunday 25<sup>th</sup> October, the Victorian Government announced that non-contact sport would be permitted in metropolitan Melbourne effective from the following Tuesday. This was the first confirmation the DLAC Executive had received that we would in fact be able to go ahead with our season calendar. We then had to receive confirmation on the protocols for the safe conduct of community sport from Manningham Council, Little Athletics Victoria (LAVic) and the department of Sport and Recreation Victoria (SRV). After we had these, we were able to confirm our season calendar, post our membership fees and notify eligible participants that we intended to hold our first event a mere two weeks later, on Saturday 14<sup>th</sup> November 2020.

In other years, we would allow for a small increase in fees to allow for the cost of inflation, however your DLAC Executive were mindful of the effects the pandemic had placed on families. DLAC instead negotiated for a 15% fee reduction for all returning DLAC members. LAVic had not received this request from any other centre, so this caused a delay in being able to open our registration portal to accept any members to the club. They had to find a way to allow this to happen (as LAVic receives all membership fees state-wide and then passes on a portion of fees to the centres) and this further prevented DLAC from being able to promote the coming season and accept registrations.

With 7 days before the opening event, and with **NO** advertising through YourChild Manningham, *or* at local shopping centres *or* to the surrounding primary schools, we nevertheless opened the membership portal to accepting participants for our 2020/21 season. All we had to rely upon to promote the club was our returning members and the referral through word of mouth from the Committee and the past and present members. We weren't sure if the pandemic would shut us down at any moment. We made the decision to forgo the Open Day and fireworks on the weekend before we break for Christmas because we could not be certain that the event would be permitted to proceed. Our future looked so uncertain.

The registration portal opened on 9<sup>th</sup> November, several days after surrounding centres. By 11.15pm that evening, DLAC had 90 members. On the morning of 14<sup>th</sup> November, our first scheduled meet of the season, we had 134 financial members. Thank you so much to all our families who believed in us, and supported us and promoted us and signed up and came along to Doncaster to see their children compete!!

Season 2020/21 realised 216 financial members. The previous season of 2019/20, DLAC finished with 267 registered financial members, so numbers were only 51 less than the previous year. Thank you for your support. You came and helped make each week's events happen. You supervised and supported your children, and you worked under the crazy covid-safe conditions that were imposed upon us to allow the events to happen. You were patient and tolerant and every time I spoke to people, you told me you were having some fun despite the tough times. Thank you.

Throughout the 2020/21 season, we had consistent attendance rates of 75% every week and were able to provide 13 full programs of events over the track and field season. The club has battled through the year and the members have helped make it a success.

Our family numbers are dwindling, which makes it more difficult to spread out tasks and duties at the events.

Families per Club

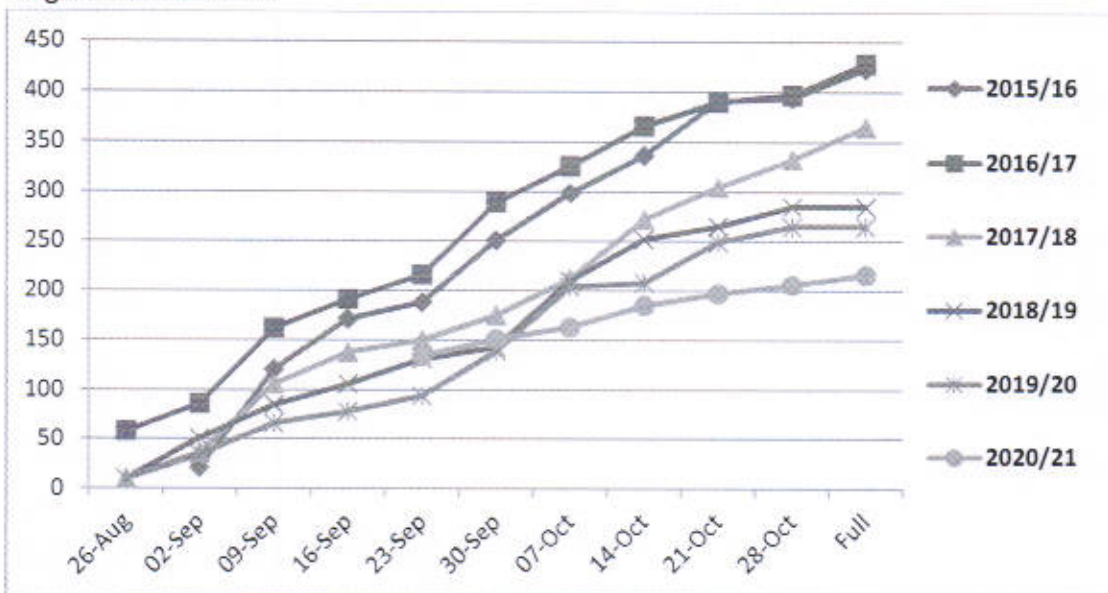
BT	DH	ED	TAS	Total
31	33	46	27	137

There is a smaller pool from which to obtain our Centre and Club Executive members and our events coordinators and helpers. This is why you find us asking for your help and support so often. To improve this situation so that we have greater options, we kindly ask that you continue to promote DLAC to your friends and colleagues as a great venue to enrol their children in safe sport. A sport that every child encounters throughout their primary and secondary school years, for which knowing the events and how to participate makes those sporting carnivals at schools much easier to enjoy.

DLAC looks forward to a better season in the coming year. We are allowing for more promotion this season, with our season start scheduled at the "normal" time of the beginning of October. We are planning for an Open Day again. We are planning for club promotion again. But most importantly, we acknowledge and appreciate the support DLAC had from our members this season, and we are hopeful that once again we can rely upon that support to assist us in maximising the participation from our children in the coming year.

A breakdown of membership data follows below:

Registered Members



Age Group and Club Data breakdowns

Age Group	Female	Male	Total
Under 06	7	8	15
Under 07	14	15	29
Under 08	14	10	24
Under 09	13	9	22
Under 10	16	16	32
Under 11	15	13	28
Under 12	8	9	17
Under 13	6	7	13
Under 14	14	2	16
Under 15	5	0	5
Under 16	13	2	15
<b>Grand Total</b>	<b>125</b>	<b>91</b>	<b>216</b>

BT	DH	ED	TAS	Total
1	4	8	2	15
6	4	10	9	29
4	8	9	3	24
3	6	9	4	22
7	10	12	3	32
7	7	6	8	28
6	6	4	1	17
2	3	5	3	13
9	3	1	3	16
3	1	0	1	5
2	1	8	4	15
<b>50</b>	<b>53</b>	<b>72</b>	<b>41</b>	<b>216</b>

Thank you to all of our members for their efforts this season. I look forward to seeing DLAC improve on this in the coming 2021/22 season.

**Gabrielle Griffiths**  
DLAC Registrar

## COMPETITION DIRECTORS REPORT SEASON 2020/21

For the second time in two years, I am writing this report during a Covid-19 lockdown, with all community sport currently on hold. Given the uncertainty, we were fortunate to have a summer season this year, with most traditional events held, including our club championships, handicap night and state track and field championships which were cancelled the previous season.

Unfortunately we missed out on the early October start of the season, Doncaster Open Day, Four Pillars Multi, Region Relays and most other centre Open Days.

A lot of work was put into the Covid-safe protocols, including separation of age-groups, socially distancing in the infield, socially distancing in the stand, hand sanitiser, wipes, canteen and clubroom closure, QR codes for entry and changing schedules. This meant that the season looked very different in the early weeks of the season and normality never fully resumed.

Notwithstanding the less than satisfactory start, we finished on a high with our inaugural colour run and presentation night to recognise the efforts of all in a challenging year. Congratulations to all our athletes and families on getting through another summer season of Little Athletics.

We run weekly programs with the assistance of many parent volunteers, at centre level and regional championships. Thanks to each and every person that has contributed to running competition days throughout the season. There are many roles that have been filled and it would be a very long list to thank everyone individually. This year was especially challenging with covid protocols, but we made it through.

Our duty managers at each club filled the rosters to allow the weekly programs to be manned and most weeks we finished in a timely manner. Walks were back into the centre program on a full time basis with the McLennan and Kuppler families offering their expertise.

This coming season will present challenges in terms of event programming and calendars, with the likely retention of check ins, social distancing and sanitising etc. There is also track resurfacing on the horizon which may impact upon the coming season. Please email me if you have any ideas to help improve our program. I am always happy to take on board any comments to help our program run better.

Our On Track (U6 & U7) program was overseen by Jessica Ng and several young coaches from DLAC and DAC. The U6 & U7 athletes had a great year – learning lots of new skills whilst having great fun with their friends. We continued with more competition for On Trackers in the second half of the season in the lead up to the Centre Championships and Handicap.

The continual improvement of our athletes, across all age groups, was evident by the number of PB's generated during weekly competitions. Kids all grow and learn at different rates, so it was especially pleasing to see some of our athletes that were not highly ranked in previous seasons emerging and performing well at centre, region and state competitions this year. The variation in performance between seasons can be enormous – some kids plateau and others take quantum leaps.

Some of the top PB improvers of the season were:

- Juliette Liu 10F
- Alexis Photi 10F
- Felix Hattwisch 13M
- Karlie van Zyl 10F
- Heidi Kuppler 9F
- Talise Botha 10F
- Archie Hattwisch 10M
- Madeleine Kearney 11F
- Will Fortington 13M
- Eden Bilucaglia 7F
- Chloe Nunn 7F
- Leilah Cribb 7F
- Harvey Gniel 7M
- Beau Camm 6M

We had some Centre Records set or broken this season. At the time of writing the following athletes broke/set records in 2020/21:

- Emily McKinley u11 Discus
- Shakira Harding u14 80m Hurdles
- Ben Purser u16 1500m
- Kody Sapolu u11 Discus
- Macey Hansen u10 Scissor Jump

Our relay squads provided an opportunity for all athletes, regardless of ability and experience to form part of a team. We visited Box Hill Open Day in February but subsequently the Eastern Metro Relay Championships at Ringwood were cancelled due to the rescheduling of the Track and Field Regionals. This meant that an alternative direct entry State Championship was programmed in late March with timed finals and limited events (4x100m only). Some of our better medal chances were in the medley relays and 4x200m so there were a number of disappointed potential competitors. Unfortunately only one age group was allowed in the venue at a time, and with limited spectators there was no wider Doncaster team assembled over the weekend.

Notwithstanding this, some outstanding results were achieved at the State Championships at Casey, with medals being won as follows:

Age	Event	Result	Team
10G	4x1	2	Macey H, Zoe G, Lucie C, Chloe B
10B	4x1	2	Archie H, Alfie G, Trevor N, Zethan G
10MX	4x1	3	Alfie G, Trevor N, Macey H, Zoe G
11MX	4x1	1	Josh W, Zander B, Maddison G, April K

Thanks to all the numerous age group coaches and managers. I encourage everyone in the centre to participate in a relay team in the upcoming season as this is definitely the best way to build age group camaraderie early in the season. Hopefully the full program is run again in December 2021.

Our Open Day was cancelled due to the uncertainty of Covid restrictions casting a cloud over whether any larger events could be held in Victoria (and the associated permits). Hopefully this event can run again in December this year and the premier Open Day in the state and Manningham's best fireworks

The Four Pillars Multi Event also was similarly cancelled this year. This is usually an opportunity to compete against other local centres in Nunawading, Ringwood and Box Hill. A small but very competitive team represented Doncaster at the State Multi Event in early February. The following top results were achieved:

Overall Result	Name	Age
8	Zander Botha*	11B
28	Joe Kneebone	12B
12	Heidi Kuppler	9G
24	Talise Botha	10G
8	Chloe Bilucaglia*	11G
8	Eliza Chivers*	14G

\* Qualified for Final 800m Race

Outstanding results were achieved by many of our athletes at the Region Track & Field Carnival at Knox (after one Covid postponement) and the State Track and Field Championships at Lakeside. We had 51 of our DLAC athletes that competed at EMR Track & Field progressing to the State Track & Field Championships covering 116 individual events. We celebrated numerous medallists across the Region and State events (including several State Champions) and finished 4<sup>th</sup> on the medal table behind some of the much bigger centres in the State – Knox, Geelong and Berwick. Thanks to Murray Harding who assisted as Team Manager.

A summary of the finalists at the state championships follows:

Result	Name	Age	Event
GOLD	Harper Harding	9G	100m
GOLD	Harper Harding	9G	60m Hurdles
GOLD	Heidi Kuppler	9G	700m Walk
GOLD	Heidi Kuppler	9G	800m
GOLD	Natalie McKinley	9G	Shot Put
GOLD	Natalie McKinley	9G	Discus
GOLD	Emily McKinley	11G	Javelin
GOLD	Shakira Harding	14G	80m Hurdles
GOLD	Shakira Harding	14G	200m Hurdles
GOLD	Nash Chandler	14B	80m Hurdles
GOLD	Anthony Jordan	16B	100m
GOLD	Anthony Jordan	16B	200m
GOLD	Anthony Jordan	16B	Long Jump
SILVER	Harper Harding	9G	70m
SILVER	Chloe Baldock	10G	800m
SILVER	Jessica Nolan	13G	Javelin
SILVER	Kalen Sapolu	10B	Shot Put
SILVER	Zander Botha	11B	200m
SILVER	Joshua Waldren	11B	400m



SILVER	Joshua Waldren	11B	800m
BRONZE	Maddison Grace	11G	Discus
BRONZE	Emily McKinley	11G	Shot Put
BRONZE	Rachel White	14G	1500m
BRONZE	Eliza Chivers	14G	High Jump
BRONZE	Amaya Wong	16G	Long Jump
BRONZE	Lewis McLennan	10B	1100m Walk
BRONZE	Joshua Waldren	11B	200m
BRONZE	Nash Chandler	14B	90m Hurdles
BRONZE	Ben Purser	16B	800m
BRONZE	Ben Purser	16B	1500m
4	Chloe Baldock	10G	400m
4	Jessica Nolan	13G	Discus
4	Shakira Harding	14G	200m
4	Amaya Wong	16G	Triple Jump
4	Alfie Gniel	10B	70m
5	Carla Parris	9G	400m
5	Archie Hattwich	10B	High Jump
6	Maddison Grace	11G	100m
6	Jamison Harding	12G	80m Hurdles
6	Lula Parrott	12G	Walk
6	Alfie Gniel	10B	60m Hurdles
6	Christian Zapris	13B	200m
7	Archie Hattwich	10B	Long Jump
7	Alfie Gniel	10B	100m
7	Zander Botha	11B	100m
8	Hamish McLennan	12B	1500m Walk
8	Carla Parris	9G	Long Jump
8	Trevor Nosedo	10B	70m
8	Kody Sapolu	11B	Shot Put

East Doncaster (Sean Peters) prepared the Handicap night this year on the final Friday, which is aimed at giving everyone an equal chance at winning a medal in various events. Given the washout of our planned presentation day and the success of the colour run, an abridged version took place which was enjoyed by all.

Andrew Glover put in a lot of work regarding return to training protocols and oversaw the commencement of training for the summer Track and Field and winter Cross Country season. The region championships have recently been cancelled but hopefully the rest of the year is unaffected.

To all our athletes, congratulations on getting through a challenging season. Your commitment to competing and improving each week was great to see. The spirit of sportsmanship and competition displayed has largely been outstanding. To our U15/U16 athletes, many of whom have been with us since they were U6 on trackers, we wish you great success in your future endeavours whether they are athletic or in other walks of life – you have been great ambassadors for our Centre.

I look forward to covid restrictions being lifted well before the start of next season and seeing you all in 2021/22.

Tim McKinley

Competition Director

10 June 2021

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## **Coaching and Education report**

Congratulations to all the coaches that took part in helping to develop the skills and improve the performances of every athlete at DLAC.

Special mention goes to Jess Ng.

Jess took over as the On-track coordinator this season. This role includes planning and organize the Saturday morning On-track development sessions for the U/6 and U/7 boys and girls. These sessions focused on learning the basics of running, jumping and throwing, while most importantly, having fun. Jessica was ably assisted by our other junior coaches Harriette Glover, Petra Edwards, Caleb McLennan, Emily McLennan, Mariah Papakonstantinou and Anthony Jordan. These On-track development and education sessions were put into practice on our Friday night and Saturday morning competitions when the U/6's and U/7's competed in the 70m, 100m, shot put and long jump.

Jess also oversaw the Monday and Wednesday night training sessions which were available for all DLAC athletes to attend. She was assisted by Kyle Nicolussi, Petra, Mariah and Anthony.

I will encourage more of our senior DLAC athletes and those finishing little athletics to complete their Level I coaches course so that they can work with Jess and the other coaches next year. It is imperative that we have enough coaches to cover all the athletes' requirements both during on-track and mid-week training.

Finally, I would like to thank the parents that put their hand up to coach and manage a DLAC relay team. Without parent assistance at all levels, the kids would not get the opportunity to compete at a regional and state level.

Murray Harding

Coaching and Education Director